



2800 Jolly Road Okemos, Michigan 48864

## **MEETING MINUTES**

**March 5, 2015**

### **Welcome and Introductions**

Elizabeth Fedorchuk welcomed everyone and introductions were made.

### **Minutes from February 5, 2015**

Minutes from the February meeting were unanimously approved.

### **Upcoming Events**

Elizabeth and Mark reviewed the upcoming events with members.

### **Reports**

#### **Audit Committee**

Audit Committee members are Lynne Page and Amita Das. The committee's report was presented by Lynne Page. Overall, the committee noted that Antoinette Tessmer kept very meticulous records; her work was greatly appreciated. The committee provided 10 written comments or recommendations (attached). One recommendation was to have Band Booster meeting minutes reflect the income, expense, and total revenue figures for that month.

Lynne also noted that, according to Band Booster By-Laws, all equipment and articles (such as instruments and uniforms) purchased by the Band Boosters become the property of the Okemos Public School District. She recommended that each year the Band Boosters should write a letter to the school board and administration, with a copy to the Treasurer, enumerating these donations so they could understand the contribution made by the Band Boosters to the district.

#### **Treasurer's Report**

In Karen Sedatole's absence, Elizabeth provided Karen's written report and the three statements she prepared: 1. Bank reconciliation, 2. Fund flows detail report, and 3. YTD budget report. Motion was made to accept the treasurer's report, which was unanimously approved.

#### **Band Director's Report**

Mark expressed that this was a fantastic month. The Festival was excellent. There was great help from the parents and very positive feedback from the Judges.

All the auditions have been completed and all the Ensembles have been set for next year. A pipe burst during the cold weather but there was no damage to equipment or instruments. On March 26, the Army Field and Corp Band will be coming to work with the students. They will come in 3 motorcoaches and 5 vans!

The fine arts festival is all set. The Okemos Music Patrons Spaghetti Dinner is coming which will have both the Jazz Band and Jazz Ensemble performing. There will be an 8th grade parent meeting soon. Applications for Leadership roles in the band have been released. First game is Friday, August 28. The 3rd game is homecoming. Sept 19 is the Car Wash. October 1 is Grand Ledge Exhibition. August 18 is the Tailgate Picnic.

### **New Business**

Disney trip. Mark reported that everything is moving along well. He met with the parent chaperones. Uniform re-sizing is scheduled for Saturday. \$1,600 is needed to cover costs for the T-Shirts for Disney trip. \$1,026 will come from the big trip account and \$574 will come from the unrestricted account. \$1,600 was approved unanimously for this expense.

Executive Committee & Volunteer Chair succession. Elizabeth reported that Karen Sedatole and Patty Crooks are willing to continue as Treasurer and Assistant Treasurer; Colleen Serkaian has decided not to continue as Vice President due to other time commitments; and Elizabeth Fedorchuk is willing to continue as President.

Elizabeth will provide job descriptions for available volunteer positions.

Fundraisers. Elizabeth said Meijer has a Community Rewards program that the band has participated in in recent years. Enrolled members shop Meijer, paying with cash, debit card or linked Meijer Credit Card. A portion of the sale goes to the band. We need a volunteer to review the terms of the program, and help promote it to families.

Band visit and hosting. Traverse Bay Area Jazz Band coming to Okemos on Friday, April 17. Assistance will be requested for hosts. More info to come on this.

Booster meeting schedule: 7:30-9:00 pm in the band room  
April 16; and May 7