



# Okemos High School Bands

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## **27<sup>th</sup> ANNUAL OKEMOS HIGH SCHOOL BAND CAR WASH-A-THON**

Saturday, September 17, 2016 9:00 am to 4:00 pm at Okemos High School

### **CAR WASH-A-THON DESCRIPTION**

Dear OHS Band Students and Parents:

Plans are underway for our **27<sup>th</sup> Annual Band Car Wash-a-Thon**. This major fundraiser has proven to be very successful. Over the years, the Car Wash-a-Thon has provided over \$90,000 for equipment and clinicians, and many thousands of dollars for performance trips. This event has been used successfully by a few other high school bands in Michigan and Ohio. We do a car wash – BUT, it's a car wash with some interesting variations!

A. The car wash itself is **FREE**. The students will sign up in the band room ahead of time for a 3-hour work shift at the car wash.

B. Funds are raised by students who get pledges in advance for each car washed. A suggested pledge is 2 cents per car. We are aiming for each student to get **at least 20 pledges**. If we wash 500 cars @ 2 cents per car X 20 pledges, that equals \$200 per student! Another way to look at this is: 185 band members X 2 cents per car X 20 pledges makes each car washed worth \$74. If we wash 500 cars again this year, total profit in this case would be \$37,000!

C. Funds raised go to: 1) the Band Boosters general fund, for replacing worn-out instruments, clinicians, trip expenses, band activities and 2) the student's personal trip fund, which is used to defray the cost of his or her band trip(s). See below for examples:

- Herman paid \$125 at the end of last school year, so all his fundraising goes into his trip account.
- Sally decided to pay her band expenses using fundraising money, so the first \$125 of her fundraising money goes to the band and the remaining goes to her trip fund.
- Kenneth raised \$200 during the Car Wash. He paid half of his band fees at the end of last school year, so the first \$62 dollars goes to the band to cover his fees. Kenneth decided to put \$38 of the remaining money he made into his trip account, and the remaining \$100 into the general fund to help with instrument repair and replacement.

D. After the students solicit their pledges, the most important keys toward making this work are **lots of help and lots of cars!** We need **whole band involvement, including many parents** to direct and staff the car wash operation, provide supplies and equipment, conduct record keeping, etc. (The band members will be divided into teams to do the washing itself, and they will be signing up at school.) We need everyone to let their friends and neighbors know about the event.

As you can see by the enclosed "Parent Help Information" form, **we need 90 parent volunteers** to work each year. The Band Boosters inform me that we have a growing number of volunteers, but we still need you! It's a hard-working but fun day, and very satisfying to get involved with the students on this most productive fundraiser. ***Would you please volunteer?***

***Go to [volunteerSpot.com](http://volunteerSpot.com) to sign up today!***

***<http://vols.pt/t3vBZk>***

In 2015, we washed just over 500 vehicles and earned well over \$20,000! If this year is comparably successful, it will generate funds for equipment, support and student trip accounts. The Car Wash-A-Thon has, by far, the greatest dollar-to-hour payout of any fund-raiser we have tried. So, really push your son or daughter now to get a few sponsors every day. Pledge forms are included in the student packet. By getting 30 sponsors @ 2 cents/car (or \$10 for 500 cars washed), your son or daughter could raise \$300!

**Don't forget... all the money your student earns goes to their trip account or to pay for their band fees, if that is what they elected!**

As parents, we need to encourage the students to get sponsors and make sure our friends and neighbors come for a **FREE CAR WASH on Saturday, September 17<sup>th</sup>!** **A THOUGHT: By asking 50 relatives, teachers and neighbors, a student could earn \$500 for his/her trip fund!**



Mark Stice  
Director of Bands

**OKEMOS BANDS AND BAND BOOSTERS**  
**27<sup>th</sup> ANNUAL CAR WASH-A-THON**  
**Saturday, September 17, 2015**      **Okemos High School**  
**Open for business: 9:00 am to 4:00 pm**      **Work shifts: 8-11 am, 11 am-2 pm, or 2-5 pm**

**STUDENT SCHEDULE**

***Once again, let's make it.....THE BEST CAR WASH IN TOWN!!***

- 8:00 AM      **First shift arrives** at Okemos High School.
- 9:00 AM      Open for business. Let the Suds begin! Snacks and drinks provided by Band Boosters during the day.
- 11:00 AM      **First shift ends.** Collect your things before leaving.
- 11:00 AM      **Second shift arrives** at Okemos High School. Specific parking information will be available at the site. Prepare to take the hand-off from the first shift.
- 2:00 PM      **Second shift ends.** Collect your things before leaving
- 2:00 PM      **Third shift arrives** at Okemos High School. Specific parking information will be available at the site. Prepare to take the hand-off from the second shift.
- 4:00 PM      Car Wash-a-Thon 26 ends: *How many clean cars?*
- 5:00 PM      **Third shift ends.** Collect your things before leaving. ***Celebrate!***
- BRING:**      We have enough supplies, so leave yours at home!
- WEAR:**      2016 Marching Band T-shirt  
Shoes or some kind of footwear to avoid cuts, but that can get wet  
Comfortable shorts, jeans, slacks. Do not wear rings or jewelry that may scratch cars.
- SNACKS:**      There will be snack breaks throughout the day. The Band Boosters are providing pizza, baked goods, fruit, beverages, etc. Local businesses will be making donations. Don't forget to say "thank you!"
- CALL:**      A third shift worker to find out how many cars we washed so you can begin collecting your pledges.
- PLAN AHEAD:**      Your rides, your 2016 Marching Band Shirt.  
***Make as many contacts as possible in the weeks before the event. Remember, you are both helping the entire band equipment replacement fund and building your personal trip fund!!***
- PLEDGES:**      Your **pledge form and money** is due on **Monday, September 26, by 4:00 p.m.** Only on-time money counts for prizes. **CHECKS ONLY PLEASE! Please deposit any cash you collect in your own account and write a single check to the OHS Band Boosters for that amount.** Please total your pledge form and double check your receipts to make certain everything matches up. Specific instructions for turning in your pledge money will be available in the band room the week prior to the event.

## 27<sup>th</sup> ANNUAL OKEMOS BAND CAR WASH-A-THON

Saturday, September 17, 2016 Okemos High School

Open for business: 9:00 am to 4:00 pm

Work shifts: 8-11 am, 11 am-2 pm, or 2-5 pm

### STUDENT INFORMATION

**The success of this project depends upon every band member obtaining 20 pledges (or more!!)** Now is the time to begin signing up pledges. Be enthusiastic when you call on people to ask for a pledge. It's contagious! We've put over \$90,000 of Car Wash-A-Thon money toward replacing worn-out instruments and providing clinicians for the band.

**It is important that you explain to prospective sponsors how the Car Wash-a-Thon works.** Even though this is our 27<sup>th</sup> year doing this fundraiser, not everyone understands the mechanics of it. A paragraph included with the pledge sheet gives a brief explanation as a reminder. You might want to give people an example when you talk to them: *"If you were to pledge two cents per car and we wash about 500 cars like we did last year, your pledge would be worth \$10."*

**Strongly encourage sponsors to take their vehicles (cars, trucks, vans) to the car wash.** In order for the Car Wash-a-Thon to be really successful we want to have a great turnout of vehicles on September 17. *A very important selling point is that if sponsors bring their cars in for a FREE car wash, they are getting back something of value in return for their pledge. Their car will get a wash far superior to a regular \$7 "drive-through" car wash!*

**Collect your pledges promptly after the Car Wash-a-Thon.** Money is to be turned in by **Monday, September 26<sup>th</sup> by 4 pm.** Be sure to indicate on the pledge sheet the amount you receive from each pledge. When you have collected all of the money that you can, turn it and the pledge sheet in using the manila envelope you were given. ***\* We request that you or your parents deposit all of your pledge receipts into your bank account and write a single check in order to alleviate some of the considerable accounting work.*** Checks should be made payable to "Okemos Band Boosters."

### **PRIZES**

TO QUALIFY FOR PRIZES, ALL MONEY AND PLEDGE FORMS MUST BE TURNED IN BY 4PM MONDAY, SEPTEMBER 26.

ALL PRIZES COUNT ONLY \$25 FROM YOUR PARENTS –

PARENTS CAN DONATE MORE, BUT IT WOULD NOT COUNT TOWARD PRIZES

#### **Individual Prizes: Most money turned in by the due date**

<i>1<sup>st</sup> Prize</i>	\$75	<i>4<sup>th</sup> Prize</i>	\$25
<i>2<sup>nd</sup> Prize</i>	\$50	<i>5<sup>th</sup> Prize</i>	\$20
<i>3<sup>rd</sup> Prize</i>	\$40	<i>6<sup>th</sup> Prize</i>	\$15

**Pizza Party Prize: Every person who obtains 20 pledges or more** (minimum two-cent pledge or \$10 donation qualifies): A pizza or ice cream party (your choice) during band, excusing this group from a school day band rehearsal! This party is presented by the Okemos Band Boosters.

**Section Prize – Highest per-person average \$\$ turned in by the due date:** A pizza or ice cream party (your choice) after school.

**Individual trip accounts:** All money will go directly into your own individual band trip account, administered by the Band Boosters. Every three years the band has the opportunity to participate in a large out-of-state performance trip. During the off years, the band will go on a small, but fun, non-performance weekend trip. Money in your trip account is carried over year after year until you graduate!

If you have any questions, check with your section leader or Mr. Stice. **Good Luck! FIRE UP!**

## 27<sup>th</sup> ANNUAL OKEMOS BAND CAR WASH-A-THON

Saturday, September 17, 2016

9:00 am to 4:00 pm

Parent Chair: Bob Wahl

Okemos High School

**Open for business: 9:00 am to 4:00 pm**

**Work shifts: 8-11 am, 11 am-2 pm, or 2-5 pm**

### PARENT HELP INFORMATION

The success of the Car Wash-a-Thon is highly dependent on lots of parent help. We will need **90 parent volunteers** to help in the following areas (following are **minimum** parent numbers needed - we can always use more). These are general descriptions to give an idea of what you'll be getting into. More specific guidelines are available at the event.

#### 1. **STATION SUPERVISORS**

Two to four parents are needed to supervise each of the five car wash stations during each of the three shifts. This will include quality control and manpower adjustments, as well as training those on the next shift to provide for a smooth transition. Note that the parent supervisors of a given operation usually do some "supervising" and some "working." We have found that it is hard to work and check at the same time, but by the same token, it keeps the students working better when a parent is pitching in.

(16 parents x 2 duplicate line operations x 3 shifts (AM and PM) = 96 parents)

#### 2. **REFRESHMENTS COORDINATORS/REFRESHMENT DONATIONS**

Two parents are needed to set up and dispense cold drinks and snacks (apple, baked goods, subs, pizza, etc) for each of the shifts. (2 parents x 3 shifts = 6 parents) Many are needed to donate snacks for the workers.

#### 3. **WORKER COORDINATOR**

One parent is needed during each of the shifts to greet, check in and check out workers at the site. This person also sends new workers to their appropriate station. (1 parents x 3 shifts = 3 parents)

#### 4. **GREETERS**

Two parents are needed during each of the shifts to greet each customer as he/she drives in and explains how the car wash works. He/she will also record the number of cars washed and any additional pledges made at the site. (2 parents x 3 shifts = 6 parents)

#### 5. **RUNNERS, FLOATERS & TOWEL DRY CREW**

Four parents are needed during each of the shifts to take care of "emergency" errands, such as replacing broken equipment, improving efficiency of the operation, picking up additional unexpected supplies, taking wet towels to the laundromat, etc. (4 parents x 3 shifts = 12 parents)

#### 6. **SET-UP & CLEANUP**

We also need a few folks who can come early (7:30am) to help set up hoses and equipment before the real crowd shows up. If you can help with this early work and stay until things are flowing (9:30?), we'll consider that a full shift. Same goes for cleanup crew, which is needed from about 4 pm until 5 pm.

The Car Wash-a-Thon will be **open for business between 9:00 a.m. to 4:00 p.m.** (7 hours).

#### **Work shift times are approximately 3 hours:**

**1<sup>st</sup> Shift:** 8- 11am (please be on time to ensure training time)

**2<sup>nd</sup> Shift:** 11 am – 2 pm (ditto, for a smooth hand-off)

**3<sup>rd</sup> Shift:** 2-5 pm (ditto, for a smooth hand-off)

**(NOTE:** Two parents could split a shift, each volunteering for 2 or 2.5 hours)

The Car Wash-a-Thon Operation is divided into five steps, using this equipment:

Station 1 – Greet and Log	Greet and log each client and car going through the line
Station 2 - Pre-wash Rinse/Signs	Hoses with spray nozzles and hand-held paddle signs for students
Station 3 - Wheels/Tires & Bugs	Brushes, etc., spray cleaner, etc., buckets/bug sponges
Station 4 - Wash	Buckets with suds and sponges, etc.
Station 5 - Rinse	Hoses with spray nozzles
Station 6 - Dry	Squeegees, towels & chamois
Station 7- Laundry Dryers	Take used towels and dry them in the HS

**There will be TWO COMPLETE CAR WASH OPERATIONS, as stated above, going on simultaneously.**

**OKEMOS BANDS AND BAND BOOSTERS**

**27<sup>th</sup> ANNUAL CAR WASH-A-THON**

**Saturday, September 17, 2016**

**Open for business: 9:00 am to 4:00 pm**

**Work shifts: 8-11 am, 11 am-2 pm, or 2-5 pm**

**STUDENT SCRIPT FOR PLEDGES**

(Clipboard, pencil, pledge form, receipts, reminder/thank you cards, and envelope ready!)

“Hello! I’m  [your name]  and I play  [your instrument]  in the Okemos High School Band. We’re holding our 27<sup>th</sup> annual FREE Car Wash-a-Thon on Saturday, September 17 from 9:00 am to 4:00 pm at Okemos High School. Have you heard about the Band Car Wash-A-Thon?”

“Well, we wash cars all day for **FREE**, but we raise our money in advance by soliciting pledges. Money raised from the Car Wash-a-Thon will be used to replace worn out instruments for the high school band and help fund our performance tours. Over the past 20 years, we’ve replaced over \$65,000 worth of worn out instruments with Car Wash-a-Thon pledges! This year, we are trying to earn \$10,000 to replace worn out equipment. Sponsors are being asked to donate two cents for each car washed, or make an outright donation of \$10. We hope to wash 500 cars (which would work out to a \$10 pledge at two cents per car). We will have over 160 students and about 90 parents involved in our operation. If you bring your car, we will give you a cleaner and more thorough car wash than you can get anywhere else! Would you like to help us out and get your cars squeaky clean for your pledge?”

(Then, if a pledge is made): “**THANK YOU!**” (Then give them a reminder/thank you card, and record the pledge on your pledge sheet, and say): “I’ll be back after the 17<sup>th</sup> with the total number of cars washed and will collect your pledge at that time. Thank you again!”

(Or, if no pledge is made): “Well, thanks anyway. Please bring your cars over and come hear us perform sometime this year! Have a good day!”

**MAKE CHECKS PAYABLE TO:**

**OKEMOS BAND BOOSTERS**

***THANK YOU FOR YOUR SUPPORT!***



**27<sup>th</sup> ANNUAL OKEMOS HIGH SCHOOL BANDS "CAR WASH-A-THON"**  
**Saturday, September 17, 2016 Okemos High School 9:00 am – 4:00 pm**  
**PLEDGE SHEET**

Student \_\_\_\_\_ Section \_\_\_\_\_ Grade \_\_\_\_\_

Sponsor's Name	Sponsor's Address	Phone #	Amount Pledged Per Car	Total \$\$ Pledged	Total \$\$ Collected
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
16.					
17.					
18.					
19.					
20.					

Pledge Sheets and checks due at OHS **Monday, Sept 26, by 4 PM**

**Total \$ Collected:** \_\_\_\_\_

*Please complete and return with check made to Okemos Band Boosters*

# Car Wash Pledge Work Sheet

Name: \_\_\_\_\_

Section: \_\_\_\_\_

Number of total pledges: \_\_\_\_\_

- A. If you paid your band fee's in full at the end of last school year, you may opt to have all your fundraising money go into your trip account, into the general fund, or split between the two.

Total Amount collected	\$ _____	(carried over from pledge sheet)
Amount to student account	\$ _____	
Amount to General Fund (optional)	\$ _____	

- B. If you paid half of your band fees at the end of last school year, the first \$62 you raised goes to the general fund. Any remaining money can go into your trip account or into the general fund.

Total Amount collected	\$ _____	(carried over from pledge sheet)
Band Fee Balance	-\$62	
Amount to student account	\$ _____	
Amount to General Fund (optional)	\$ _____	

- C. If you did not pay your band fees, the first \$125 goes into the general fund. Any remaining money can go into your trip account or into the general fund.

Total Amount collected	\$ _____	(carried over from pledge sheet)
Band Fee Balance	-\$125	
Amount to student account	\$ _____	
Amount to General Fund (optional)	\$ _____	

If you are unclear of how much you paid for your fees, Mr. Stice will be able to help give you that information.

*Please complete and return with pledge sheet and check made to Okemos Band Boosters*